

SUPERIOR COURT  
OF THE  
STATE OF DELAWARE

HENRY duPONT RIDGELY  
PRESIDENT JUDGE

COURT HOUSE  
DOVER, DE 19901

ADMINISTRATIVE DIRECTIVE  
OF THE  
PRESIDENT JUDGE OF THE SUPERIOR COURT  
OF THE STATE OF DELAWARE

NO. 94-6

ASSIGNMENT OF COMMISSIONERS' DUTIES

This 23rd day of November 1994,

IT APPEARING THAT the duties of the Commissioners may be assigned by the  
President Judge consistent with *10 Del. C. § 512*,

NOW THEREFORE, IT IS DIRECTED THAT:

(1) Effective September 26, 1994, the Superior Court Commissioners are  
assigned to perform all duties authorized by *10 Del. C. § 512*, the Superior Court Rules of  
Criminal and Civil Procedure, and this Administrative Directive.

(2) Criminal matters to be assigned a Commissioner may include:

- a) Return of capiases
- b) Call of Case Review Calendars
- c) Video Bail Hearings
- d) Video Control for Representation -  
Incarcerated Defendants
- e) Control for Representation -  
Defendants on bail
- f) Suppression Hearings
- g) Pretrial Conferences - Criminal cases
- h) Review of Habeas Corpus Petitions
- i) Motions for Post Conviction Relief

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(3) Civil matters to be assigned a Commissioner may include:

- a) Mental Hearings
- b) Case Scheduling Conferences
- c) Pretrial conferences
- d) Mediation of cases
- e) Settlement Conferences
- f) Status Conferences
- g) Civil Motions

(4) Additional duties to be assigned a Commissioner may include:

- a) Preliminary review of the jurisdictional basis for all appeals
- b) Review of filings for compliance with Court Rules
- c) Independent research as requested
- d) Responses to *pro se* correspondence

(5) The duties to be performed by the Commissioner in each county shall be determined by the Judges resident in the county. The Resident Judge shall supervise the daily work of the Commissioner.

(6) All matters referred to a Commissioner for decision shall be decided within 30 days of being submitted for decision, unless a written extension is granted for good cause shown by the referring Judge. The Commissioners shall report to the President Judge on the first of each month each matter held under advisement for more than 30 days.



President Judge

oc: Prothonotaries  
pc: Superior Court Judges  
Superior Court Commissioners  
Case Scheduling Office s  
Presentence Office s  
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